**Office of Developmental Disabilities Services**

**Initial Licensing Review with HCBS Requirements**

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| Agency: Date of Review:  Home: Staff Interviewed: |

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| **Home and Community-Based Services (HCBS) Individually-Based Limitations**  Prior to receiving a license the provider must be in full compliance | | | |
| NR | R | TBD | **Residency Agreements: 411-004-0020(2)(c)**  Do the individuals have signed Residency Agreements? No one has moved in yet  Using State Template? |
| Yes | No | TBD | **\*Lockable Doors:** **411-004-0020(2)(e)**  Do individual bedroom doors have keyed locks?  Is there documentation that individuals do not want door locks? |
| NR | R | TBD | **\*Choice of Setting: 411-004-0020(1)(b)** No one has moved in yet  Did the individual have a choice of residence? |
| NR | R | TBD | **\*Shared Bedroom or Living Unit: 411-004-0020(2)(f)** No one has moved in yet  Are any individuals going to share a bedroom?  If Yes, did the individuals have a choice of room-mates?  How was the choice of a shared bedroom presented to the individuals?  Was there Informed consent by individual or legal guardian? |
| NR | R | TBD | **\*Decorating/Furnishing:** **411-004-0020(2)(g)** No one has moved in yet  Were bedrooms decorated and furnished?  If not, what is the plan for decorations/furnishings?  \*if there are any limitations to furnishing/decorating you must complete an Individually-Based Limitations form effective 1/1/2017 for the 3/2017 ISP’s and later. |
| NR | R | TBD | **\*Visitors:** **411-004-0020(2)(h)**  What is the plan for visitors? No one has moved in yet  \*if there are any limitations on visitors you must complete an Individually-Based Limitations form effective 1/1/2017 for the 3/2017 ISP’s and later. **The agency cannot have a policy.** |
| NR | R | TBD | **\*Access to Food:** **411-004-0020(2)(j)**  Will food be locked or restricted? No one has moved in yet  \*if food is locked or restricted you must complete an Individually-Based Limitations form effective 1/1/2017 for the 3/2017 ISP’s and later. |
| Yes | No | TBD | **Schedule of Activities:** **411-004-0020(2)(i)**  Will individuals have the freedom and support to schedule their own activities? |
| Yes | No | TBD | **Integrated Setting: Allows access to the greater community: 411-004-0020(1)(a)** |
| Yes | No | TBD | **Setting Ensures Rights of Privacy, Dignity, Respect and Freedom from Coercion and Restraint: 411-004-0020(1)(c)** |
| NR | R | TBD | **Setting Optimized Initiative, Autonomy, Self-Direction: 411-004-0020(1)(d)** |
| NR | R | TBD | **Setting Ensures Individual Choice Re: Services, Supports and Who Provides Supports: 411-004-0020(1)(e)** |
| Yes | No | TBD | **Setting is Physically Accessible: 411-004-0020(2)(b)** |
| NR | R | TBD | **Setting Provides Individual’s Privacy: 411-004-0020(2)(d)** |

**Code: NR=no restriction; R=restriction; TBD=to be determined**

Individually-Based Limitations forms required for the following: **effective 1.1.2017**

**with March 2017 ISP’s.**

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